



WESLEY COLLEGE  
OFFICE OF ACADEMIC AFFAIRS  
120 NORTH STATE STREET  
DOVER, DELAWARE 19901-3875  
(302) 736-2439

**DUAL ENROLLMENT APPLICATION. – MOT Charter High School Students ONLY**

- a. Part-time students who choose to matriculate must file for admission to Wesley College and comply with all existing regulations.  
B .During the semester in which a part-time student accumulates 30 credit hours, the student must matriculate at Wesley College.  
c. Students who do not choose to matriculate may continue to enroll as part-time students; however, courses taken beyond 30 semester hours may not count toward graduation.

Name: \_\_\_\_\_ Soc. Sec. Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Address: \_\_\_\_\_  
STREET CITY STATE ZIP

US Citizen or permanent resident YES \_\_\_\_\_ NO \_\_\_\_\_

I have previously applied to Wesley College YES \_\_\_\_\_ NO \_\_\_\_\_

Gender M \_\_\_\_\_ F \_\_\_\_\_

I want to enroll in: FALL \_\_\_\_\_ SPRING \_\_\_\_\_ Year \_\_\_\_\_

**EDUCATION:**

I am currently enrolled at MOT Charter High School, 1275 Cedar Lane Road, Middletown, DE 19709

Dates of Attendance \_\_\_\_\_

I am currently a (please circle one): Freshman Sophomore Junior Senior

I have enrolled in college courses previously: YES \_\_\_\_\_ NO \_\_\_\_\_

College Name \_\_\_\_\_

Dates of Attendance \_\_\_\_\_

**OPTIONAL:**

To meet revised Federal requirements on the collection and reporting of race/ethnicity, please answer the following two statements.

A. I identify myself as Hispanic or Latino, or of Spanish origin: \_ Yes \_ No

B. I identify myself as belonging to one or more of the following groups (Please check **all** that apply, if any):  
\_ Black/African American/Haitian \_ Asian \_ American Indian/Alaska Native  
\_ Native Hawaiian/Other Pacific Islander \_ White

If you answered statement B, please make sure that you also answered statement A.

Is English your primary language? Yes \_\_\_\_\_ No \_\_\_\_\_, it is \_\_\_\_\_

Is English the primary language spoken in your home? Yes \_\_\_\_\_ No \_\_\_\_\_, it is \_\_\_\_\_

**REQUIRED:**

I, the undersigned, acknowledge that by signing this application form, I am hereby financially responsible for any and all tuition, fees, and other charges incurred during my enrollment at Wesley College.

An application fee of \$35.00 is due at the time of application.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PRINT NAME OF PARENT OR GUARDIAN**

\_\_\_\_\_  
**SIGNATURE OF PARENT OR GUARDIAN**

\_\_\_\_\_  
**DATE**

**RETURN THIS FORM TO:**

Mrs. Elaine Elston, M.Ed.  
Principal, Academy of the Arts  
MOT Charter High School  
1275 Cedar Lane Road  
Middletown, DE 19709

**TO BE SUBMITTED IN BULK TO:**

The Registrar's Office  
Wesley College  
120 North State Street  
Dover, DE 19901-3875

Date Rec'd _____	Registrar's Office Signature _____
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## **Wesley College Adheres to the Family Educational Rights and Privacy Act- (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - School officials with legitimate educational interest;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may call 1-800-437-0833.

Or you may contact us at the following address:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-8520



W E S L E Y  
DELAWARE'S OLDEST PRIVATE COLLEGE  
Founded 1873

# FERPA RELEASE FORM

Please complete and sign this form. Return completed form to:  
Registrar's Office (College Center 304)  
Wesley College  
120 North State Street  
Dover, DE 19901

It is the policy of Wesley College, in accordance with the Family Education Rights and Privacy Act (FERPA), to withhold disclosure of personally identifiable information from educational records unless the student has consented to disclosure or FERPA allows disclosure. (See the attached page for a general summary of the Act.)

By signing this form, you give consent to disclose your educational records to your parent(s), legal guardian(s), or other designated person(s). The purpose of the consent is to allow Wesley College to release educational record(s) or information contained in your educational records (such information includes course schedules, reports of concern, grades, disciplinary records, financial aid and student account information) to your parent(s) or other person(s) that you may designate, even when you are no longer listed as a dependent on your parent's income tax return, or you have graduated and left the College, unless you revoke this permission by notifying the Registrar's Office in writing of your intent to do so.

Check the box(es) below and print the appropriate name(s) to indicate your consent for Wesley College to disclose educational information to your parent(s), legal guardian(s), or other designated person(s).

- Mother      Name \_\_\_\_\_
- Father      Name \_\_\_\_\_
- Legal Guardian      Name \_\_\_\_\_
- Other (specify)      Name \_\_\_\_\_

Check the box below if you do NOT authorize Wesley College to disclose any educational information.

DO NOT RELEASE MY EDUCATIONAL INFORMATION \* (This will prevent the release of any information to employers and/or future employers regarding any aspect of attendance at Wesley College.)

Please complete the information below, sign, and date :

Printed Student Name \_\_\_\_\_ SSN# \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

(Keep FERPA Summary for your records)



**WESLEY COLLEGE COURSE REGISTRATION REQUEST**  
**2017-2017**  
**Fall Semester Registration**

Last Name	First Name	M.I.	Current Grade Level
Daytime Phone #	Evening Phone #	Major	

I am approved to receive special accommodations via a 504 plan or an IEP.

MOT Charter Current Course & Instructor	Class Period (circle)	Wesley College Course	Credits	Tuition & Registration	Total Tuition & Registration
Spanish 2 – Ms. Sosa	4, 5, 6, 8	SP 100- Beginning Spanish I	3	\$225.00	
Spanish 3 – Mr. Herbert	2, 4, 5, 6, 7	SP 101- Beginning Spanish II	3	\$225.00	
Spanish 4 – Ms. Sosa	1, 2	SP 200- Intermediate Spanish I	3	\$275.00	
Spanish 5 – Mr. Herbert	1	SP 201- Intermediate Spanish II	3	\$300.00	
Italian 1 – Ms. Trani	2, 6	IT 100- Beginning Italian I	3	\$225.00	
Italian 2 – Ms. Trani	4, 5	IT 101- Beginning Italian II	3	\$225.00	
Italian 3 – Ms. Trani	5	IT 200- Intermediate Italian I	3	\$275.00	
Italian 4 – Ms. Trani	1	IT 201- Intermediate Italian II	3	\$300.00	
English 11 (Honors)- Mr. Guenther	3, 4, 5, 6, 8	EN 100- College Writing 1	3	\$225.00	
English 12 (Honors)- Mrs. Nabb	2, 5, 6, 8	EN 101- College Writing 2	3	\$225.00	
				<b>Total Owed</b>	
				<b>Total Paid</b>	

**PAYMENT TYPES (Select One)**

ON LINE PAYMENT (*preferred*)

Visa, MasterCard, debit card and personal checking account are all accepted

Go to [www.motcharter.com](http://www.motcharter.com) and click on *Quick Links, Donations and Payments*

CASH (included)

CHECK OR MONEY ORDER – Payable to MOT Charter School (attached)

MOT Charter School Office confirmation of receipt \_\_\_\_\_ Date \_\_\_\_\_